



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	C. T. COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. Namesh Kumar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01815009614
Mobile no.	8360242733
Registered Email	ctcollegeofeducation@gmail.com
Alternate Email	principal.ctce@ctgroup.in
Address	CT College of Education, Greater Kailash, Maqsudan, Jalandhar
City/Town	JALANDHAR
State/UT	Punjab
Pincode	144008

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			Self financed																
Name of the IQAC co-ordinator/Director			Ms Anju Sharma																
Phone no/Alternate Phone no.			01815009613																
Mobile no.			9417748555																
Registered Email			ctce@ctgroup.in																
Alternate Email			sharma.anju5592@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://ctce.in/pdf/aqar/AQAR%20(2018-19).pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.ctgroup.in/AC2019-20.doc																
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>3.03</td> <td>2012</td> <td>05-Jul-2012</td> <td>04-Jul-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	3.03	2012	05-Jul-2012	04-Jul-2017
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	A	3.03	2012	05-Jul-2012	04-Jul-2017														
6. Date of Establishment of IQAC			01-Jul-2009																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Extension Lecture on Feedback & Reinforcement</td> <td>25-Jan-2019 2</td> <td>110</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Extension Lecture on Feedback & Reinforcement	25-Jan-2019 2	110					
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	
Extension Lecture on Feedback & Reinforcement	25-Jan-2019 2	110																	

Women Day Celebration	08-Mar-2019 2	85
Extension Lecture on Career Guidance & Interview Skills	04-Apr-2019 1	70
International peace and non-violence day was celebrated to commemorate the th birth anniversary of Mahatma Gandhi	02-Oct-2019 2	90
Webinar on Physical and Mental Health During Pandemic	08-Oct-2020 2	110

L::asset('/','public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->upload_special_status))}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conducting academic activities

Activities on environmental issues through various clubs and committees of the college

Schedule for submission of Sessional Work

Online workshop on Art-Integrated Learning

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
The Academic Calendar of the current year	The Academic Calendar of the current year is prepared and uploaded on website
To conduct Students Induction Programme	IQAC coordinator conducted students induction programme for the first year students of B.Ed. and M.Ed.
Enrichment of academic programmes	Teacher interaction programme was conducted
Conservation of environment: Green and Clean Campus	Water conservation campaign was organized in the college and a seminar on plastic pollution was organized, A campaign on Stubble burning was organized
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	12-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

19-Aug-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Institution is having functional website where all the important information is being displayed. we have online admission system. Compilation of result is done by using ICT. Automated administrative office and Library.
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college remains affiliated to Guru Nanak Dev University, Amritsar. The syllabus is framed by the University Board of Studies and revised from time to time. The academic calendar is provided by the University outlining the important stages in the curriculum transaction for both B.Ed. and M.Ed. Programmes. The curriculum strictly follows NCTE guidelines. Some of our faculties are member of the Academic Council of the GNDU, Amritsar. The curriculum for both B.Ed. and M.Ed. are transacted through regular classes, seminars, group learning activities, and assignments. Technology is incorporated into classroom teaching at most all possible time. Practicum components are well taken care of. B.Ed. students go for Practice Teaching for 17 weeks in Government and Corporation schools. M.Ed. students have research component as a compulsory part in the curriculum. Cultural events and competitions in co- curricular and extra-curricular activities are conducted and prizes are distributed to the students. They are also encouraged to participate in competitions conducted by other institutions. The College brings out a magazine every year to nurture the creative talent of the students. They are also encouraged to participate in sports events conducted inside the campus and the outside the college. Seminars and workshop are conducted for the students. Reviewing-Incorporating evaluative practices viz class tests, assignments, subject seminars, group discussions, mid term exams and semester exams. Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation Prior to commencement of every session, Need assessment on the basis of feedback collected from various stake holders and the faculty. Feedback received is analyzed, reviewed and modified. In house meetings among Head, IQAC coordinator and other staffmembers. Discussing, finalizing and sharing the PLOs and CLOs. Preparation of Academic calendar, Time Table, Unit planning .Analysis of the Results of the previous year. The well planned curriculum is reviewed, revised and adapted to local context by organizing and participating in Extension lectures, Seminars, door to door surveys, rallies, NSS camps, festivals, youth festivals thus giving a chance to students to show case their talent with the reflection of their culture and local environment. Field trips and visits provide first hand experience. Finishing school & skill enhancement programmes cater to employability & life skills .

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship and subject specific Projects	81
MEd	Stage specific Internship	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Structured feedback system is an efficiently used successful tool of improvement in all areas pertaining to the growth of students and institution .Institution has an effective mechanism for feedback analysis. Institution collects feedback from the students, alumni members, faculty, Academic peers other stakeholders with reference to the curriculum. A feedback committee works under the headship of the senior most teachers which designs and prepares the feedback proforma. Feedback from the students is being collected regarding teaching, learning and evaluation of the curriculum. Feedback Proforma is given</p>

to the student teachers after the completion of the course and which they have to fill confidentially. The analysis from the feedback is used to review and identify the areas for improvement. Faculty feedback is taken which they received from the students in their routine classes, informal meetings and tutorial groups regarding participation in various activities during the discussions held in regular staff meetings. In order to get feedback from the Principals of the practicing schools, feedback proforma is given to them to fill their observations regarding the skills demonstrated by the pupil teacher during the school internship. Alumni association of the college arranges meetings from time to time to get feedback from old students for monitoring academic programmes and student services. Feedback from staff members and class representatives is taken from time to time to discuss planning and incorporation of their ideas in the curriculum. Feedback from parents is obtained through informal parent-teacher interactions during admissions, college functions/ events. Analysis of the University Final Examinations results is used as reflective indicator of the strengths and weaknesses of the courses and curricula. The analysis is duly discussed in faculty meetings, suggestions are invited and given due consideration. The feedback obtained from different sources is collected, properly documented and analyzed by the committee and necessary steps were taken..

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	I	150	Nill	96
MEd	I	50	Nill	12
BEd	III	150	Nill	81
MEd	III	50	Nill	10
View Uploaded File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	176	22	14	6	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	20	5	8	2	5
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system is practiced for establishing a better and effective relationship between students and teachers. The IQAC has taken the initiative of implementing the mentoring of students. It organized various student enrichment programmes in the form of guest lectures, seminars and workshops to update students regarding the current trends in the field of education. This system has been useful in identifying slow and advanced learner and through a careful examination the college has organized 'Remedial Classes' for different students. Teachers work as mentors for the students allotted to them. The students share, discuss and reflect their academic and other issues with them. Mentors offer guidance and counseling as and when the students required. It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counseling and their special meeting with the principal at the suggestion of the mentor is being arranged. If a student is identified as having weakness in particular subject, it is duty of the mentor to appraise the concerned subject teacher. Meetings are arranged by the mentors for their mentee in each semester on regular basis. The students who have less attendance and who have missed their internal tests are paid special attention from mentors' side. Time to time meetings with the parents is also scheduled as per the need. Remedial classes are arranged by the mentor with the concerned subject teacher. Students are supported and guided both in co-curricular and extracurricular activities. The mentors of the class discuss with each and every student individually and support them in all the possible ways to enrich their academic performance. The mentors contact the parents and inform them about their wards' performance and the academic programmes of the college. The mentors always keep a check on the attendance of the students, the marks/grades obtained in the internal external examinations, and regarding his/her candidature in the campus placement and provides remedial coaching. The objectives of student mentor-ship are– 1. To enhance teacher –student relationship. 2. To enhance student's academic performance and attendance. 3. To minimize student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. Thus, Mentors at CTCE maintain a cordial relationship with the Mentees and are always inclined to help in developing the professional capabilities of their students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
198	20	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	20	6	3	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nill	I	16/01/2020	07/07/2020
BEd	Nill	III	21/12/2019	29/05/2020

MEd	Nil	I	16/12/2019	19/03/2020
MEd	Nil	III	18/12/2019	25/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CT College of Education Jalandhar (CTCE) runs through a well placed mechanism and adopts those rules, regulations and policies which further contribute to Continuous and Comprehensive evaluation of students throughout the session. CTCE has adopted the following measures to maintain the quality of Internal Assessment- 1.Students' attendance is reviewed periodically and the students, reporting shortfalls, are informed. 2.Under the formative approaches teachers generally assign marks or grades to the students on their assignments, files, co-curricular activities and their regularity in the classroom is being monitored. 3.The records of the students are maintained by the faculty and they are assessed on the basis of their performance in curricular as well as co-curricular areas. 6.Internal assessment is done for all students as per the university criteria. A variety of measures are adopted to ensure rigor of the internal assessment - 1. Internal examinations are held during each Semester.The college keeps a close watch on the regular and timely conduct of Internal Examination. 2.The answer sheets are shown to the students and adequate verbal and written feedback are provided . 2.Class test-The College faculty evaluates the presentations made by the students as part of the Internal evaluation process.Continuous evaluation is done through testing of skills developed.The written/oral test is taken by the faculty after the completion of each unit. 3.Assignments,Presentations and Activities-Teachers are given free hand to design their own evaluation methods in this category, whereby students are encouraged to participate in interactive sessions, group discussions, power point presentations, projects and assignments. Students are also encouraged to apply the theoretical concepts taught in class to real life situations/problems through these projects, assignments etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the commencement of the academic session, the Internal IQAC of the institution prepares and publishes Academic Calendar containing the relevant information regarding teaching learning schedule like working days, various events to be organized, holidays, dates of internal examination etc. The institution updates it every year with reference to the university calendar. Both teachers and students consider it carefully. Teachers plan the curricular and co-curricular activities. The evaluation of students on the basis of internal examination is an integral part of the teaching learning process. In this concern, examination committee arranges for the smooth conducting of examination as per the prescribed schedule. Students are informed in advance about syllabus along with internal evaluation system, its objectives and paper pattern. The institution displays all the circulars regarding examination on the notice board time to time. Remedial classes for slow learners are also planned. Regular class tests are also initiated by respective subject teachers.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://ctce.in/pdf/PLO%20\(B.Ed.\).pdf](http://ctce.in/pdf/PLO%20(B.Ed.).pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
B.Ed.	BEd	EDUCATION	81	81	100
M.Ed	MEd	EDUCATION	10	10	100
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/e/1FAIpQLScSmnB9nsuwMXkf_dCqCnvM2ulZdxnep8H1t1NUH_NGTmcVuw/viewform?vc=0&c=0&w=1&flr=0

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
NA	NA	NA	NA	NA	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	9	5
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	5
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	9	Nill	Nill
Presented papers	2	9	Nill	Nill
View Uploaded File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Visit to Attari Border	BSF	4	56
Visit to Apahaj Ashram	IQAC Cell	2	32
Cleanliness Drive	NSS	3	26
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Practicing Government Schools	Cleanliness Act	3	86
AIDS Awareness Campaign	Red Ribbon Club	AIDS Awareness	4	63
Poshan Pakhwada	NSS	Morning assembly on Poshan Pakhwada	6	58
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Institute with school sector	Institute school community networking	Practicing Government School	05/08/2019	28/11/2020	85
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MK College of Education, Jalandhar	03/04/2017	Seminars/ Labs visit	4

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20000	19446

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIMBUS	Fully	Nil	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7610	863162	106	11718	7716	874880
Journals	16	7858	0	0	16	7858
Others (specify)	Nil	Nil	1	13570	1	13570
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	68	1	1	7	1	1	1	90	0

g									
Added	10	0	0	0	0	0	0	0	0
Total	78	1	1	7	1	1	1	90	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

90 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20000	18685	150000	144572

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities like various labs, classrooms, library, Ground are made available to the students admitted in the college. College has various support facilities like laboratory, library, computers lab, ET room, Mathematics Laboratory, Language Lab, Art and Craft Room, Psychology Laboratory, Multipurpose hall, girls and Boys Common Rooms, Ground and classrooms. Labs and rooms are under the supervision of respective resource centre in charges. There is separate manuals for all the labs which college displays on the notice board. C T College of Education checked the stocks annually in which the equipment available in various laboratories and in the library are physically checked and verified. Library Committee and the other Committees along with support staff conduct this work identified the damaged items and recommended for purchasing writing again. After proper recommendation by the both Committees, items and books are procured on the demand of the concerned teacher in-charge. All formalities related to the purchase and disposal of old damaged equipment and books as laid down in the Store and Purchase Rules. The college ensures optimal allocation and utilisation of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose. Regarding the maintenance of indoor games, the college sports in charge consult coaches in their guidance accommodates are arranged. Computers/Printers and other IT accessories maintenance is done regularly and non-repairable systems are disposed off accordingly. The college has a building maintenance committee to upkeep of infrastructure. Teachers submit their request to the Principal regarding classroom furniture and other requirement. The college development fund is utilised for maintenance and minor repair of furniture and other electrical equipment. The cleaning and maintenance of classrooms and labs are done with the efforts of regular helping staff of the college. The College has rich, well stocked and furnished fully computerised library. College library provides book bank facility to the student to help the needy and meritorious students. Our college is equipped with Hi-tech Computer Lab consisting latest computers and broadband internet connection. Reading Room of the library is well equipped with seating capacity of near about 30

students. Sports facilities: Indoor and out-door games facilities are available in college for students. The cleaning and maintenance of sports equipment and play grounds are done on regular basis.

<http://ctce.in/infra.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Internal merit based scholarship	Nill	Nill
Financial Support from Other Sources			
a) National	PMS	19	Nill
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Online workshop on Art-Integrated Learning	18/08/2020	45	Institution
Webinar on Menstrual Health and Hygiene	23/09/2020	60	Campaign Manager (Proctoer Gamble)
Webinar on Physical and Mental Health During Pandemic	08/10/2020	90	Institution
Webinar on Emotional Intelligence	09/11/2020	75	Institution
Online Workshop on Art Craft	23/11/2020	70	Pidilite
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NET/PSTET/CTET	10	15	10	32
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Major Inderpal Public School, CT World School, Shahpur, Jalandhar,	35	9	Shiv Jyoti Public School, Jalandhar, CTGI, Maqsuda n, Jalandhar, Manav Public School, Jalandhar, State Public School, Jalandhar	65	23
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	33	B.Ed	Education	DAV College Jalandhar, KMV College Jalandhar, HMV College Jalandhar, Govt. College of Education, Jalandhar, GNDU Amritsar	Post Graduation
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	8
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Basant Panchami	Institution	65

Celebration		
Talent Hunt	Institution	86
Zonal Youth Festival Participation	University	8
Diwali Celebration	Institution	90
Inter College Doaba Youth Festival Participation	Inter College	7
Inter College St. Soldier College of Education Participation	Inter College	5
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	NA	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• CT College of Education has operational student council in the form of student representation in all the committees, clubs and houses. The Class representative of the different classes B.ED (2 YEARS, M.ED (2 YEARS), are selected as members of student council The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out college activities and services. In addition to the planning of events that contribute to spirit of the institution and welfare of the community, the student council provides platform to the students to share ideas, interests and concerns with the college authorities after the consultation with concerned teacher in charges. It helps the students to enhance their leadership and organizational skills. The college has following committees and clubs with student representation as office bearers and members: • Class Representatives, Red Ribbon Club • NSS Unit • Cultural Committee • Women Welfare Committee • Red Cross Club • Maths Club • Research Cell• CCA Committee, Science Club and Discipline Committee. All the above clubs/committees have student representation. The council aims to act as a communication link between the students and the college administration through teacher in charges for the smooth functioning of the college. The Students Council of the college is the representative body of the entire student community. It works to identify and address concerns that affect the students directly and indirectly. The student body, termed as the Council, proactively works towards the development and progression of the institution. The student council plays an active role in organizing various academic and co-curricular events. The members of the students' council also ensure discipline and decorum in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet and Extension Lecture on communication skills and Interview preparation

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institutional Vision and leadership: The vision and mission of the college are well-defined and are in consonance with the objectives of higher education. The college functions through its general council and excellent committee which is constituted as per the statutes of the affiliating university i.e., Guru Nanak Dev University, Amritsar. Effective leadership is practiced through hierarchical decentralization. Faculty and the student teachers of the college play an important role in implementing the vision and mission of the college and to that end they play a proactive part in decision-making process. Various clubs and committees are formulated for the day-to-day functioning of the college and for overall management of the various operations of the college. Every committee and cell has its team that consists of office bearers as members of the committee. They perform their delegated duties and participate in every decision made by their cell or committee. Committee- in-charges along with student teachers representatives is responsible for the conduct, reporting and feedback of various activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum planning and pedagogical measures are to be done in the beginning of the session and regular evaluation and revision is done from time to time. The Curriculum Revision Programme is governed by the head of the institution along with faculty Members time to time according to the needs of students. They attended meetings to discuss various aspects of syllabus designed by University. They are suggested for applying changes in curriculum from next academic session.
Teaching and Learning	Institution has constituted various committees to look after all the activities related to teaching and learning• ICT integrated Teaching-

Learning • Co-operative Learning • Team Teaching. • Use of E-sources • Seminar • Peer Tutoring • Group Discussion. • Remedial teaching for academically weak students. • Enrichment material for meritorious students

Examination and Evaluation

Formative and summative evaluation is done by the teachers through various tools and techniques. Moreover, midterm exams are conducted twice during the semester. Evaluation is being done and feedback is provided to students for their further improvement. • Diagnostic Approach and Remedial Teaching for academically weak students • Enrichment Material to Meritorious student • Discussion of Question Bank in the class • Preparation of answer keys • Execution of Supervised Class Tests • Provision of supplementary examination for absentees and failures • Preparation of a teacher wise report comparing the pass percentage of university result with that of college result in each subject. The report is submitted to management every year for its perusal

Research and Development

Research development cell has been constituted. Various activities such as workshop for promoting research work in college are organized. Dissertation work for M.Ed. students is monitored by the respective guides. Other highlights are- Action research • Publication of research papers. Workshop on Reference Wriring. • Organization of Seminars •

Library, ICT and Physical Infrastructure / Instrumentation

• Addition of new text books, reference books, e-material and educational CDs in the library •Upgradation of Computers and Technological Equipments • Wi-fi enabled campus • Free access to Internet for faculty and students • Update of college website • Our infrastructure namely classrooms, subject-wise Resource Rooms, Seminar Room, Laboratories, Library and Multi Purpose Hall were utilized for welfare of students. Wi-Fi access to all students and faculty.Grievance Redressal Cell working for the welfare of students.

Admission of Students

Admission cell/committee is constituted and whole admission process is planned and supplemented as per the guidelines of GND U/Punjab Govt. The

institution has a transparent admission process which is strictly done as per the norms laid down by NCTE. The admission to B.Ed. course in this college is in accordance with the centralized procedure conducted by Guru Nanak Dev University- Amritsar, Punjabi University-Patiala and Panjab University-Chandigarh in rotation on the behalf of Punjab Government.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Academic Calendar with the information regarding various academic and co-curricular activities is prepared in the beginning of the session and is also uploaded on the website of the college www.ctce.in . The college has its own e-mail id ctce@ctgroup.in for dissemination of information to the students and stakeholders. The College takes feedback from students to assess the various aspects of the functioning of the college.
Administration	Presently office related correspondences with the higher authorities regarding various issues being operated online. The administration of office dealing with students, faculty, and admissions are fully computerized. College is using NIMBUS software which helps to streamline the fee and other financial heads. College helps the students to apply online for various scholarships under different welfare schemes. Fees record of students, salary and increment records of faculty and nonteaching staff, admission records, etc. are maintained using this software. To better streamline the administrative work, database and records are maintained in electronic form. Notices and other correspondence pertaining to administration are proactively communicated via electronic channels to respective stakeholders. The administrative wing of the College has already started digitization of its records for easy retrieval and storage.
Finance and Accounts	The Accounts Department of the College processes payments of all types as well as receipts electronically. The Department employs NIMBUS software's for maintenance of records as well as

	preparation of salaries and Financial Statements. Further, compliance to regulatory authorities is done on a timely basis as and when required.
Student Admission and Support	Proper support is provided by college to new applicants in the process related with admission and pedagogy selection. Administrative and admission committee provides support to aspirants for the solution of the various queries at the time of admissions as it helps students at the time of filling registration form, scholarship form, admission form etc. Admission Help desk is available for the students. There is also a provision of Students' merit based scholarship for their financial help.
Examination	All the exam related data and management activities are managed through computers. The College has an Examination Cell under which faculty members work together to conduct different exams at college level i.e. Class test, House test, Supplementary test etc. Every department is equipped with ICT tools so that it is possible for every subject in charge to make question paper themselves. Students' registration form for examinations and marks of internal exams are uploaded online by the office staff. The roll nos. are also received online. All exams related correspondence with University is communicated as soft copies and in the form of emails. Internal Assessment of B.Ed. and M.Ed. is uploaded online on affiliating Guru Nanak Dev University portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
Nill	Teacher interaction programme	NA	15/01/2019	15/01/2019	20	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Learn MOODLE 3.8 Basics	1	01/02/2020	28/02/2020	2
Blended language Learning: design Practice for Teachers.	1	03/02/2020	20/03/2020	2
Workshop on Flipped Learning ICT Enabled teaching Learning	1	09/10/2019	22/10/2019	4
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	20	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Gratuity, • immediate medical facilities, • fully AC staff room, • Duty Leaves , • Casual Leaves • Honoring on Teacher's day 	<ul style="list-style-type: none"> • Gratuity, • immediate medical facilities • fully AC administrative office • Duty Leaves • Casual Leaves • ESI 	<ul style="list-style-type: none"> • Merit Based scholarship for financial Aid • Coaching for B.Ed. Entrance Exam, CTET , PTET • Book Bank Facility • immediate medical facility • provision of common room • Canteen facility. • book bank facility • remedial teaching facility • Computer lab with internet facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial management aspect is very effective in our institution as accounts are audited regularly. Institution conducts annual internal and external financial audit. The auditors verify the financial transactions (balance sheet, statement of income expenditure) with supporting documents with approval of proper authority for each financial transaction. Such financial transactions are signed and approved by the auditor. Based on the audited financial statements, auditors issues audit report. Moreover, students are facilitated with digital transactions to deposit their fee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Guru Nanak Dev University, Amritsar	Yes	IQAC,CT Group of Institutions
Administrative	Yes	Guru Nanak Dev University, Amritsar	Yes	IQAC,CT Group of Institutions

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-teacher association works on informal basis as no such association exists formally parent representative are a part of the IQAC committee. Parent teacher meetings are actively attended Parents participate and contribute to arrange various NSS related activities and help in community outreach programmes. Parents' feedback is taken on all aspects

6.5.3 – Development programmes for support staff (at least three)

Yoga training stress management Soft skill training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Up gradation of computer lab with new purchased computer systems • Psychology lab was upgraded with new psychological tests and new computer system with Wi-Fi facility. • Smart board for effective teaching leaning

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nil
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Womens Day Celebration	06/03/2019	08/03/2019	08/03/2019	65
Nill	Online Workshop on Art Craft	10/09/2020	15/09/2019	15/09/2020	73
Nill	Orientation Day	06/02/2019	09/02/2019	09/02/2019	87
Nill	Plastic Waste Free Campaign	09/09/2020	11/09/2019	27/09/2020	42
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Turban tying competition	29/01/2020	29/01/2020	67	11
International Women'S Day celebration	07/03/2020	07/03/2020	85	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The College, on a regular basis, makes a thorough environmental assessment of the campus and implements healthy ecological practices in water and energy conservation. • Some of the other eco initiatives are Segregation of waste, disposal, Solar powered lights, Safe disposal of laboratory wastes etc. • Non smoking and proper recycling of sewage water. Our college takes various initiatives to make the campus eco-friendly. Student's participation is also appreciable as they contribute by planting trees, organizing Rallies, participate in various competitions sensitizing towards sustainability.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	and disadvantages	contribute to local community					
2019	1	1	06/12/2019	1	Women Empowerment	Awared about women empowerment and how to make women empowered Awared about women empowerment and how to make women empowered about women empowerment and how to make our women empowered	65
2020	1	1	03/02/2020	7	NSS Camp	Awared about health hygiene and how to live hygienic life	36

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	Nill	Every year, code of conduct for the students is mentioned in the college brochure which is as follows: • For B.Ed and M.Ed., attendance in school internship program is mandatory as per GNDU norms. • All notices will be put upon the notice board daily. Excuse for ignorance and neglect of college notices will not be entertained. Passing or removal of any notice on the notice board by the student is a

punishable act. • Meeting and parties of any nature by the students in the college campus are allowed only with the permission of the college authorities. • The college expects the observance and maintenance of discipline and decorum by the students. • Cleanliness of the premises is to be observed as a prime duty by all the students. • Active participation in any college activity is compulsory. Guidance can be taken from concerned teachers. • Library cum identity card should be with the students in college premises and during college field tours

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teacher's Day celebration	05/09/2019	05/09/2019	69
Hindi Diwas celebration	14/09/2019	14/09/2019	70
Morning Assembly on Eco friendly Diwali and plastic waste free campaign	25/10/2019	25/10/2019	89
Observing World Aids Day	02/12/2019	02/12/2019	75
Morning Assembly on Health is Wealth	14/02/2020	14/02/2020	70
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College Campus area is maintained and greater level of cleanliness is maintained regularly
Paperless office Strategies implemented.
Plants/trees and lawns are maintained regularly.
Plantation has been done in entire campus which consists of maximum Plants
An awareness drive is conducted in the form of NSS and various extension activities to give knowledge regarding cleanliness and maintenance of campus and surroundings.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- Multifaceted development of the students through a number of scholastic and co-scholastic activities
- Reinforcement of the practical facets of academics through extension activities

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ctce.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The emphasis on soft skill development has enabled the students to tackle various issues which are commonly faced in their daily life. Students passing out of this institution have incorporated values as their guiding principles in life. Students have imbibed the spirit of nationalism, brotherhood, scientific outlook and are compassionate towards the needy. They appreciate the dignity of labor. Our endeavors and thrust on holistic education with emphasis on value education and skill development has proved to be very useful for the institution. Need Based Teaching is a unique feature of college which aims to improve skills and abilities in the students. Teachers deploy requisite remedial teaching activities and strategies to ensure the students perform to their full potential by overcoming any learning barriers. The institute aims to prepare passionate, innovative teachers with commitment to excellence and professional outlook. This college aims to prepare teachers for the 21st century with a focus to develop their competencies and their skills required to complete in the world job market. To enlarge intellectual horizon and develop intelligence, emotional and sensibility. The college takes regular steps for high quality and need based programmer in teacher education at affordable cost are provided.

Provide the weblink of the institution

<http://ctce.in/>

8.Future Plans of Actions for Next Academic Year

Improvement in Remedial teaching to raise levels of educational attainment, computer-aided instruction in remedial teaching for substantial benefits• Publication and subscription of more e-journals by the institutions to encourage and to improve the knowledge acumen of its human resource. Coaching for competitive Examinations to enable the students PSC, NET/SET with aid from UGC.